

Annual Progress Report –2010

Organisation : Lanka Jathika Sarvodaya Shramadana Sangamaya.

General Information

Project Name : **Strengthening Youths through Vocational Training Programme**

Project Period : **One Year (2010)**

Budget 2010 : **LKR: 11,811,465.00**

Funds utilised by June 2010 : **LKR: 9,576,262.07**

1. Brief description of the project

1.2 General situation of the project locations

Due the war in the past, the people lost their infrastructure facilities and peace. Youths lost their studies and peaceful life. After the war, people from Vaharai, Chenkaladi A5 road villages, Paddippalai, Vavunativu and Poraitivu were resettled in their own places. The agony from their mind has still not vanished. But the people are now trying to re-establish their livelihood activities and the facilities they had in the past. However the two decade war has affected the people in so many fronts, so, they are still in fear to take any stern decision to stream line their life. In the mean time ex-combatants and other youths are unable to get any opportunity to start a successful life

Chenkalady D/S division:

The 12 GN divisions coming under A5 villages were under the control of LTTE for the past 30 years till the end of 2006. After the commencement of war, at the beginning of 2007, all the residents displaced from their villages to Chenkalady and Batticaloa areas. They were resettled after July 2007. There are about 4228 family's consisting 16635 resettled people. Even though they lost everything due to the war, now they are striding hard to re-establish their lost livelihood with the support of INGO's like Cord aid, Oxfam, and UN agencies like FAO. Now electrical house wiring & plumbing course to males and sewing course to females are being conducted in this D/S division.

Vaharai D/S division:

Vaharai also under the control of LTTE till 2006 June and after the commencement of war in June 2006, people displaced to Chenkalady and Batticaloa areas and resettled after 2007 June little by little. People from 11 GN divisions were resettled during 2007 latter part in the Vaharai D/S division. Total families resettled were 4737 consisting 16204 members. Lost Infrastructure facilities and livelihood activities are being renovated with the help of INGO's like Oxfam, UMCOR, UN Habbitat, World Vision, UN

ACTED, UN-IOM and local NGO's like SLRC ,and EHED and ESCO. Now electrical house wiring & plumbing course is being conducted in this D/S division.

Eravur Town:

There was tension between Muslims and Tamils living in neighboring villages during the war. In order to develop peace among the communities, Food processing course is being conducted in Eravur by merging both the community females.

YITP (Youth In Transition Project) :

This programme is being implemented by the WUSC with the UNICEF funding. As per the Unicef estimate, there are 800 ex-militant youths now in Batticaloa district. These 800 ex-militants youths are to be provided with various types of training including Vocational trainings in order to bring a change in their behaviors to merge them with the community as useful future citizens.

NGO's and state agencies are implementing projects on post war livelihood activities and infrastructure facilities development works in the Batticaloa district. Under this, some agencies are providing vocational trainings for the youths to get employment activities. So many wars affected youths and ex-combatants are benefitted through this. Local NGO's are implementing these activities with the support of INGO's like Operation Days Work(ODW), World University Service of Canada (WUSC), United Nation Children and Education Fund (UNICEF), Save The Children, United Nation International Labour Organization(UN-ILO) ,

Govt Approval:

All the VT courses were implemented till 2009 without any interference from the government side. But from 2010 it is informed by the GA to get his approval for all the projects by doing a presentation at the Katchcheri on the project to be implemented by the NGO concerned. It causes delay to a considerable extent in implementing the project as planned.

1.3 Long-term objective:

Vocational Education for peace and reconciliation for the youth in Sri Lanka

1.4 Specific Objectives.

Providing Vocational Education for selected 225 youth in Batticaloa district for the year 2010.

1.5 Results Achieved in the Period of Reporting

Activities	Target 2010	Achievement-2010	Achievement 2010					
			T	M	S	M	F	D
Continue from year 2009								
B1-Computer Application Asst	10	08	08	-	-	02	06	-
B2-Motor bike Mechanic Course	25	23	23	-	-	23	-	-
New courses -2010								
B3- Electrical House wiring & Plumbing	50	41	41	-	-	41	-	01
B4 - Food processor	50	48	25	23	-	-	49	01
B5 - Beautician course	25	21	21	-	-	-	21	-
B6 - Wood carving	25	-	-	-	-	-	-	-
B7- Household Electrical Appliance Repairer	25	21	21	-	-	17	04	-
B8-Baker course	15	15	15	-	-	03	12	02
B16-Sewing Course		24	24	-	-	-	24	-
Total	190	170	147	23	-	61	109	04
TOTAL	225	201	178	23	-	86	115	04

T- Tamil, M-Muslim, S-Sinhalese, M-Male, F-Female, D-Disabled

1.5.1 Brief description of the activities

B1 - Computer Application Asst.

Computer application Assistant training was commenced with 10 trainees on the 12th of July 2009. This class was conducted during all the five days of the week commencing 8.30 Am to 4.30 Pm All the VT trainings of this course have been completed on 31.12.2009. In order to develop the language efficiency of these youths, English and Singhala classes were conducted During the OJT period two trainees (M-1,FM-1) dropped out from the course. Since this course was commenced in the middle of 2009 we are expected to complete the OJT of this course during Jan to March 2010. However all the activities of this course were completed on the 12th April 2010.

- This course was conducted under NVQ-National Vocational Qualification system-Level-3 syllabus after registering with the TVEC-Tertiary Vocational Education Commission Even though it was decided to conduct the NVQ final assessment during May 2010 due the absence of assessor, this exam was not conducted on the date planned. Though we planned to conduct the assessment in July2010, trainees refused to sit for the assessment. Hence it is not conducted. But we have made arrangements to issue NAITA and Sarvodaya certificates to these trainees.
- Furthermore, this course was registered with the 2nd government approved organization NAITA and the final assessment for this was conducted on 10th May 2010 for which NAITA will issue certificates.

Out of the eight youths who completed OJT, six have received employments in shops where they received OJT.

B2-Motorbike Mechanic Course

Motor cycle mechanic course was planned to be a 6 months class room vocational training and 3 months On Job Training (OJT). We planned to start this course in December 2009. Here also it was planned to take 25 males with 22 Tamils and 3 Muslims in to this course

The above course was commenced on 10th December 2009 with selected 25male trainees and parent's awareness meeting at the Sathrukkondan training centre. Advertising to recruit the trainees was commenced in November 2009 through printed posters and Ex- trainees by pasting village to village through out the Batticaloa district.70 applications received in response to our advertising. Applicants were called for on interview and 25 youths were selected for training

As it was commenced in Dec 2009, we were compelled to complete the balance activities in 2010. We had to conduct 5 month VT training (January 2010 to May-2010) and 3 months OJT (June-2010 to August-2010) in 2010. These trainees have completed their 6 months VT course from Dec 2009 to May 2010 and completed their 3 months OJT in 14th Sept 2010.

No	Name of the Shop and Address	Conduct No	Name of Trainees
1	Sutharsan Motors, New Kalmunai Rd Navatkudah	0776086193 0712890403	1. Yohakumar - Diroshan
2	SKS Motors Mechanic, Gnanasooriyam Square Batticaloa	077-6011237	2. Jeyabal – Nirosan 3. Niththiyarajah – Anojan
3	Antony Workshop, Koolavadi, Batticaloa.	071-4910495	4. Kalistern – Vivek
4	Rafaa Motor workshop, Main road Thimilaitheevu.	077-4846100	5. Kunasekaram – Segar
5	M. Leyon Motor workshop, Thalankudah.	077-2461560	6. Sivalingam – Sivakumar
6	Thash Motor , 4th post Araiampathy	077-6728040	7. Ketheeswaran - Hopinath
7	Ajwath Motor workshop, Telecom Kattankudy	077-9227200	8. Anparasan – Kajenthiran 9. Puvaneshwaran -Sangheethan
8	Shathab Jahan Motors, 2/B Kalmunai Rd,Akkaraipattu	067-2279164 /077-6016723	10. Rasareththinam - Kokilan
9	Satheesh Motor work Shop, Vantharumoolai	077-8772584	11. Uththuraj – Puvivanan
10	Jerad Motors, Batticaloa	077-7444569	12. Thiruchelvam – Silvayan
11	J.J. Motor Cycle Service centre, Eravur -4	077-3184118	13. Arulthurai Pirabuthasan
12	Zam Zam Mechanical Work shop, Manchola Rd Oddamavadi -01	077-3019521	14. Nagappan Yoharasa 15. Vadivel – Lingatharan

13	Pavan Motor Ref & Service centre, Santhiveli	077-3019521	16. Poopalapillai Thayaparan
14	Babu motor Work shop, Chengalay	077-9227200	17. Rasarednam Kannathan
15	Angela Motors Main street Valaichenai	071-5625141	18. Sithamparapillai Kukan
16	Aslam Motor Mechanical shop Valaichenai	077-4672880	19. Yoharasa - Ananthkumar
17	Ziban Motor Mechanical shop, Earavur 01	077-4672880	20. Lohanathan – Thasikaran
18	Murizif motor work shop, Main street 2nd cross Akkaraipattu	077-6757577	21. Sinnakkuddi – Tharmikkanth 22. Kopalapillai - Katheeskumar.
19	M.T.Mansoor motor work shop, Main Rd oddamavadi	065-3641952	23. Ekamparam - Kirushanthan

We have provided these trainees with English and Sinhala language classes in addition to the pre course. **Under the 8 days pre course**, Carrier orientation training- 2days, first aid training- 2days, life skill training- 2days, occupational health & safety training, micro enterprises development, and know about your business training- 2days. This course started from 22nd December and ended in 30th December 2009

This course was registered at the Tertiary Vocational Education Commission and conducted under National Vocational Qualification (NVQ) standard. In addition to this, the course was registered with government recognised National Apprentice Industrial Training Authority (NAITA) organization. Hence the certificates these youths receive are really valued. Pre assessment for these trainees was conducted on November 28th and the final assessment was conducted from 11th to 13th December 2010 by TVEC assessors Mr U.Amsa and Mr Karunaratne. Hence all these 23 trainee are waiting to get their NVQ Level -3 certificates from TVEC now.

We were able to get the advice and monitoring of these organizations during the training period of the course. Tools worth Rs. 10,000.00 have been purchased in Dec which will be issued before the end of January 2011

Even though we planned at the beginning to provide hostel facilities to ten trainees, we were compelled to provide hostel facilities to ,(out of the 25 trainees who joined the course), fourteen of them with the ODW support (during the training) considering the distance to Sarvodaya from their homes,.

When planned for the Motorbike mechanic course it was decided to include three Muslims youths with 22 Tamil youths (For the 25 number batch) for the training. But the Muslim youths who faced the interview and attended the training during the first week have stopped attending the course thereafter. This has obstructed the implementation of the course as planned. Out of the 25 trainees who attended the course two of them have dropped out, resulting 23 to complete the course at the end. 21of these trainees have already employed now.

B3 - Electrical House wiring & Plumbing

Electrical house wiring and Plumbing course was planned to be conducted to 50 male trainees in 5

Chenkaladi D/S division (25 males) and in Vaharai D/S division(25 males) as two batches simultaneously in January 2010. Here VT training will be for 9 months and OJT is for three months. Totally the course is for 12 months. It was decided to provide additional English and Sinhala classes for these trainees and to provide a tool kit worth 10,000.00 at the end of the course to encourage them in self employment activities

In order to recruit trainees posters were pasted in Chenkalady and Vaharai D/S division villages. A total of 110 applications were received from both these D/S divisions. They were interviewed and 25 youths from Chenkaladi D/S division and 25 youths from Vaharai D/S divisions were selected and the course is being implemented.

1st Batch (Chenkalady D/S Division)

Electrical House wiring & plumbing Course to 1st batch in the Chenkalady D/S Division was commenced with the parents' awareness meeting on 15th April 2010 with 25 male trainees at the Iluppadihchenai village. Theory and practical classes are being conducted five days a week from Monday to Friday between 8.30am to 4.00pm. Monthly examinations for the trainees are being conducted for the past 8 1/2 months commencing April to December 2010.

We planned to register the house wiring & plumbing course with the NAITA (National Apprentice Industrial Training Authority), conduct the classes according to their syllabus and finally to issue NAITA certificates after the final examination. But the NAITA rejected our request as they don't have a system to register combined courses like wiring & plumbing. Because of this, the Electrical house wiring & plumbing course conducted in this area is now registered with the VTA (Vocational Training Authority) and is conducted with their syllabus. Arrangements are made to conduct the final assessment by the VTA (Vocational Training Authority)

Since this course contains 9 months VT, trainees will be taught the following syllabus during their nine months training

1. Electrical house wiring is conducted continuously for six months.

Under the house wiring techniques, the following subjects are taught

- Fundamental electricity
- Type of electricity and safety measures
- Basic vocational training
- Using circuit drawings
- Distribution of conducting elements
- Connecting electrical cables
- Establishing house wiring circuits
- Switches
- Earthing
- Understanding multi meters

2. It is decided to conduct the plumbing training for three months

- Normal house pipe laying.
- Bath room fitting.
- Farm related plumbing work.
- Drainage pipe fitting

English and Singhala classes for these trainees have commenced at the end of June 2010, trainees have been provided with uniforms. From the trainees selected through interview at the beginning five of them have dropped out due their family poverty problem and foreign job. All the trainees who complete the training satisfactorily are to be provided with tool of trade worth Rs 10,000.00

The 9 months course is completed on 14th January 2011 and OJT for them will end in April 14th 2011. After the 4 months of training these trainees were given an opportunity for field based training in Marappalam, Mavalayaru, mahilavedduwan and Illuppadicheai. This has provided them with additional skill and experience at the end of their course

2nd Batch (Vaharai DS Division)

Electrical house wiring & plumbing Course (2nd batch) was commenced at the KPNDU (Vaharai - Koralai Pattu North Development Unit) building on 20th May 2010 with the parents awareness meeting for 25 male trainees. So far all the theory and practical classes are conducted from Monday to Friday starting 9.00am to 4.00pm.

We planned to register the house wiring & Plumbing course with the NAITA (National Apprentice Industrial Training Authority), conduct the classes according to their syllabus and finally to issue NAITA certificates after the final examination. But the NAITA rejected our request as they don't have a system to register combined courses like wiring & plumbing.

Because of this reason, this course is now registered with the VTA-(Vocational Training Authority) and conducted with their syllabus. Arrangements are made to conduct the final assessment by the VTA-(Vocational Training Authority)

English and Singhala classes for these trainees have commenced at the end of June 2010 and arrangements are being made to provide uniforms too. From the trainees who have been selected through interview at the beginning, four of them have dropped out due their poor educational standard and family income problems. All the trainees who complete the training satisfactorily are to be provided with tool of trade worth Rs 10,000.00.

The 9 months course is completed at the end of February 2011 and OJT for them will end at the end of May 2011. After the 4 months of training these trainees were given an opportunity for field based training in Vaharai, Palchchenai, Kandaladi, Thaddumunai etc. This has provided them with additional income, skill and experience at the end of their course

B4 - Food processor

The food processor course was planned to be conducted to 50 female trainees of 40 Tamils and 10 Muslim youths in two batches of 25 in each batch. It was also planned to conduct this course with 6 months VT and one month OJT that is a total of 7 months to complete the course. The first batch was to commence in January 2010 and the second batch was to commence in March 2010 at the Sarvodaya Vocational training centre at Sathrukkondan.

Food Processor - 1st Batch

In order to recruit the trainees to commence the training as planned, it was advertised through posters during December 2009. Applicants responded to the advertisement were called for interview and 25 female youths were recruited from the applicants present for the interview. Selected youths commenced their training on 10th June 2010

This course will be registered at the VTA-(Vocational Training Authority) and the examination will be conducted after the completion of six months of the course.

During the course of training the following lessons will be taught to the trainees

1. Skill development in handling tools and equipments
 2. personal hygiene
 3. Fruits preservation-more than 50
 4. Preparation of sweets products(64 different varieties)
 5. Milk products manufacture
 6. Fish preservation and fish products
 7. Preparation of bakery items(so many menus including 4 types of cake making)
 8. Accounting, labeling, marketing
- In order to develop the language skill of the trainees special English and Singhala classes are being conducted
 - We planned to give hostel facilities to twenty youths from this batch. But now there are eleven females staying at the Sarvodaya training centre hostel
 - Uniforms and safety clothes are issued .to the trainees of this course

Out of the 25 trainees who were at the beginning 9 of them have dropped out after one month. In order to achieve our target we took 32 to the 2nd batch of the course. The course started in June 10th is completed in Dec 10th. Hence they are going to complete their 1 month OJT in 2011 January middle part. An equipment kit worth Rs7500/= has been purchased to be issued to the trainees at the completion of the course to commence their self employment in food processing activities.

Food Processor – 2nd Batch

The above course was started at Eravur MPCs building with 23 Muslims and 9 Tamil females(Including one disable) commencing October 1st 2010. Trainees are provided with additional Singhala and English classes from the very first day of the course. They also have been provided with a two days Know About Your Business class from 23rd to 24th of Dec 2010. This course is being conducted under NAITA syllabus and arrangements made with NAITA to conduct the assessment and issue the NAITA certificate after the completion of the course. Because of the drop out of 7 trainees from the 1st batch, we recruited additional seven trainees for the 2nd batch to achieve our target of 50. Since the course was started in October 1st we are compelled to conduct 3 months of VT and 1 month OJT during the year 2011

B5 - Beautician course

25 Tamil girls from war affected families including school drop outs will be recruited for this

course. We have decided to start this course in January 2010. Duration of the course is -6 months VT & 3 months OJT. This will be conducted under TVEC's (Tertiary Vocational Education Commission) NVQ (National Vocational Qualification) system. It is decided to provide these youths with English and Singhala language classes in addition to the subject skill.

The above course was commenced on 1st May 2010 for 25 female trainees with parent awareness meeting at Sathurukkondan Sarvodaya training centre. 25 trainees and instructors have been recruited through interview after advertising by posters in the target areas. This course was registered with Tertiary Vocational Education Commission and conducted under National Vocational Qualification Level-3 syllabus. The lessons taught under NVQ Level-3 are given below

1. Maintain a safe and pleasant beauty salon environment
2. Receive clients and prepare them for beauty salon services
3. Recommended skin care products
4. Perform skin treatment
5. Apply make up to enhance face appearance
6. Provide nail care
7. Provide advice and promote sales of beauty care products
8. Manage a beauty salon

Theory and practical for the trainees are being conducted weekly from Monday to Friday starting 8.30am to 4.30pm. To improve the language talents of the trainees, English and Singhala classes are being conducted. This course started with 25 trainees is now with 21 due to the drop out of 4 trainees during the middle part of the course. This course started in May 2010, has completed 6 month of VT and 2 month OJT in 2010. 1 month OJT has to be completed in 2011.

B6 - Wood carving

Wood carving training was planned to be conducted to 22 Tamil and 3 Muslim females. That is to 25 females who couldn't continue their studies. It was also planned to conduct this training from January 2010 at the Sathrukkondan training centre

We called applications in Dec 2009, in order to start the course in time as planned,. Posters were pasted calling applications throughout the District. But application received from female applicants was very few. Because of this we couldn't start the course as planned.

Since there is no response even from Valaichchenai and Oddamavady area, we are compelled to drop the course.

B7 - Household Electrical Appliance Repairer

Household electrical appliance repairer course was planned for 25 youths, 15 girls and 10 males will enter this course, which will start in January 2010 at the Sarvodaya Training centre and be conducted for 6 months VT and 3 months OJT.

We advertised through posters during the month of Dec 2009 calling application for trainees and instructors. Accordingly applications were received and interview conducted for trainees and

instructors. All the arrangements were completed to start the course as planned

However we started the house hold appliance repairer course with the selected 25 youths on the 1st of June 2010 at Sarvodaya training centre. Now the course has completed its 6 months VT and 1 month OJT during 2010. 2 months OJT has be completed in 2011.

These course was planned to be conducted for 25 youths that is, 15 girls and 10 males out of which three Muslims to be taken in . But when we finally started the course, we were able to take only 8 girls and 17 males. At the latter part of June two females have dropped out from the course. Five Muslims who appeared the interview failed to attend the course. All the youths who faced the interview and selected to follow the course have not attended the course when the course was started. Now there are 17males and 6 females continuing their training .After the drop out 2 more females there are 17males and 4 females continuing their course

This course was registered at the Tertiary Vocational Education Commission and the classes are conducted with National Vocational Qualification Level -3 syllabus. The following modules were taught to the trainees during the course of training. The lessons taught under NVQ Level-3 are given below

1. Carry out preliminary inspection of household electrical appliances for repair/ servicing
2. Prepare estimate for repair / servicing of household electrical appliances.
3. Replace heating elements and repairer / service related accessories of household electrical appliances.
4. Repair / service electrical motors/rotating mechanisms of household electrical appliances.
5. Repair / service electrical and electronic control system / devices and related accessories of household appliances

These trainees were provided special classes of Singhala and English from the beginning. In addition to the above, pre course and the post courses also taught during the middle of the training. Tools of trade worth Rs.10000.00 will be issued at the end of the training.

Under the pre-course, gender development training (2days), occupational health safety training (1), and micro enterprises development and know about your business training (2days) workers rights and responsibilities (1 day), were taught to the youths. Their skill training was conducted for 6 day with development training (2days), and micro enterprises development and know about your business training (4days)

We planned to give hostel facilities to ten youths from this batch. But only seven males and one girl stayed at the Sarvodaya training centre hostel during the course

After the completion of nine months training, it is now decided to construct and give repairing shops to the female trainees in order to commence household appliances repairing shops on their own. Arrangement are made to provide tools kit worth Rs 10,000.00 after the completion of the course in 2011

B8-Baker course

The Baker course was planned for six months vocational training and one month OJT to 15 female youths from A5 road villages who have been released from armed groups and now without any

employments to be trained commencing January 2010 at Karadianaru in the Chenkaladi D/S division

Since there was no response for this course from Karadianaru area we were compelled to start the course at Sathrukkondan training centre with trainees from villages along the Trinco road area. It was started with 16 trainees including two disabled (13 females and 3 males) commencing 1st August and completed 5 months VT in 2010. English and Sinhalese classes are being conducted from Sept 2010. 1 month VT and the 3 months OJT will be conducted in 2011. We are conducting this course with VTA syllabus and the assessment also be conducted by VTA and the certificates will be issued by the VTA after the completion of the course. After the completion of the course all the equipments purchased for the course will be hand over to a group of seven consisting 2 females and 5 males to run the bakery for their employment. To the balance eight, we will arrange employments in near by bakeries. One female dropped out during the course for her marriage

B11. Insurance for Trainees:

These trainees are supposed to use sharp tools and handle electric supply during their course of training. There are chances for accidents. In order to reduce the money spent of medical care, we think, it is good to insure them during the time of their training. Based on this, trainees from all the five courses who are now undergoing training are group insured with the Sri Lanka Insurance Corporation.

Trainees who are now group insured are

1. Motor bike Mechanic Course
2. Electrical House wiring & Plumping – Eluppaddichenai.
3. Electrical House wiring & Plumping – Vaharai
4. Household Electrical Appliance Repairer
5. Beautician Course
6. Baker Course.
7. Food Processor Course

B-14. Exposure Visit.

Exposure visit was not planned during our planning for the 2010 activities. But, since our 2010 programmes started late, we had a saving from our 2010 budget. Using the saved money from the amended budget we organised an exposure visit to Kurunagela, Kandy, Nuwarelia and Badulla from 6th to 8th December 2010

Electrical house wiring & plumping and House hold appliances repairers courses:

It was planned to take the trainees to the Colombo Orange Electrical manufacturing company on the 1st day for wiring technique studies and to Narahenpita VTA technical institute where, in their Level -4 all the advanced methods in Household appliance repairing will be taught to the trainees and for Thondaman Technical College on the 2nd day for NVQ system studies and final to the FIOH in Badulla to study their youth activities. But we couldn't visit Orange co. as they have started shifting their factory to new location during our visit. In the mean time there was a delay in receiving approval for the VTA visit also. Hence we had to cancel both the Orel and VTA visits. Other two locations were visited as planned. During the Thondaman technical college visit House hold electrical Appliance repairer were provided a 4 hrs training in modern techniques which are not available in our training institute. Electrical house wiring trainees learnt additional trainings¹¹

which are not available in Sathrukkondan. on the third day our trainees watched the Badulla FIOH functions, in Divisional, District and Provincial network system and benefitted a lot. In addition to the planned activities they also had the opportunity to visit Polanaruwa ruins, Sigiria rock, Peradenia & Haggalla gardens and Badulla town.

Food Processor and Baker Courses:

We planned to take these youths to Kurunagalla Small enterprises women society to understand their activities and prima bakery for learning new techniques on the first day and on the second day trainees will be taken to Kandy to soya manufactures, mushroom production centres, sweets production centers and for modern bakery techniques followed by worshipping at Dhalamaligawa. And on the Third day to FIOH in Badulla to study their youth activities. As planned, we visited the small business society in Kurunagala where our trainees witnessed new techniques in production and marketing. On the 2nd day at Ganoruwa they witnessed the manufacture of Jam, Cordial and Soya products and on the third day our trainees watched the Badulla FIOH Youth club, in Divisional, District and Provincial network system and benefitted a lot. In addition to the planned activities they also had the opportunity to visit Polanaruwa ruins, Sigiria rock, Peradenia & Haggalla gardens and Seethaelia on their way

Beautician and Sewing courses:

Our main plan for these trainees was to take to Dreamron Beauty College to learn additional beauty culture activities and to see the functioning of new equipments and a garment factory in Bandarawella and FIOH in Badulla to study their youth activities. Then to visit the Dhalamaligawa for worship, and to visit Peradenia Botanical garden to study new floras, Agriculture farm see the metrological station and Kandy town.

As planned we visited the Dreamron beauty college where the college arranged a lecturer specially for our trainees who taught all the new beautician related activities including the usage of new instruments. They also taught some new techniques which we could not teach at Sarvodaya. On the second day they visited the Ganoruwa Agricultural department's metrological unit where they witnessed thermometer, hydrometer some historical things and other related equipments. Thereafter they visited Nuwaraelia town and Haggalla garden and on the 3rd day they visited a garment at Bandarawella, Later they visited Badulla town and FIOH. Our trainees watched the Badulla FIOH functions, in Divisional, District and Provincial network system and benefitted a lot. In addition to the planned activities, they also had the opportunity to visit Polanaruwa ruins, Sigiria rock,

B-16. Sewing Course:

Sewing course was not planned during our planning for the 2010 activities. But, since our 2010 programmes started late, we had a saving from our 2010 budget. Using the saved money we amended the budget, and started the sewing course in Badulla road area villages using the Cordaid provided Singer Zig zag machines to train our youths in sewing. This is a seven months course with 4 month Zig zag training and 2 month Yuki machine training. 25 youths are included in this course.

This was started in Sept 1st with 25 females with VTA syllabus and additional Sinhala and English classes. They also provided with uniforms too. Out of seven months, we have completed 4 months of the course during 2010, and balance 3 months training will be completed in March 2011. This course is being conducted from 9.00 Am to 4.00 pm daily. One of them has dropped out during the first 4 month.

Final exam will be conducted by VTA and the certificate will also issued by them.

1.6 Follow up programme for past year

1.6.1 - Follow – up of previous year activities

<u>Activity</u>	<u>Achieved -2007</u>	<u>Achieved - 2008</u>	<u>Achieved- 2009</u>	Present status. (How many of them are employed/ using knowledge/ Re-admitted to school etc)
Aluminium Fabricator		24		1. Employed in the same field - 13 2. Employed in other fields - 05 3. Follow up & others - 02 4. Dropped outs – 04
Motor Bike Repairer		17		1. Employed in the same field - 04 2. Employed in other fields - 08 3. Follow up & Others - 04 4. Dropped outs – 01
Carpentry		20		1. Employed in the same field - 14 2. Employed in other fields - 02 3. Follow up & Others – 03 4. Dropped outs – 01
Computer Hardware		16		1. Employed in the same field - 05 2. Employed in other fields - 02 3. Follow up & Others – 04 4. Dropped outs – 05
Motor cycle Mechanic – (1 st Batch)			23	1. Employed in the same field - 17 2. Employed in other fields - 01 3. Follow up & Others – 01 4. Dropped outs – 04
Computer Application Assistant			32	1. Employed in the same field - 19 2. Employed in other fields - 01 3. Going for higher studies in the same field - 02 4. Follow up & Others – 08 5. Dropped outs – 02
Mobile Phone Repairer			42	1. Employed in the same field - 28 2. Employed in other fields - 02 3. Follow up & Others – 06 4. Dropped outs – 06
Motor Cycle Mechanic (2 nd Batch)			23	1. Employed in the same field - 21 2. Employed in other fields - 02

1.6.2 - How many of them specifically engaged in jobs during the last six month

<u>Activity</u>	<u>2007</u>			<u>2008</u>			<u>2009</u>		
	E	NE		E	NE		E	NE	
Aluminium Fabricator				08	05				
Motor Cycle Repairer				04	-				
Carpentry				07	07				
Computer hardware				04	01				

Motor Cycle Mechanic							12	05	
Computer Application Asst							08	11	
Mobile Phone Repairer								28	
Motor cycle Mechanic								21	

E-Employed as at December 2009 **NE-** Job during the last one year.

1.7 What are the planned results that were not reached? Explain why.

It was decided to implement all the VT courses in January 2010 as planned for the year 2010. But the Government has sent circulars to come for a presentation in the presence of the government agent regarding all the projects NGO's are going to implement during the year 2010. Accordingly the Sarvodaya approached the government agent for the approval. However due to the delay in getting approval from the GA, we couldn't start the courses in time as planned.

Wood carving course could not be conducted due the low response from the youths to attend the course.

1.8 Give examples of how youth have had a real influence and real participation in the program more than just being a target group.

- The ex trainees of 2008 and 2009 have contributed a lot while recruiting trainees for the year 2010 by giving awareness and instructions about the programme
- Ex trainees have formed an Ex-trainees forum on July 2010 from which they have opportunity to share their common problems and ways of finding employments to those who are still not employed. They also conducted a cultural programme at sathurukondan on 22nd July and a sports meet on 23rd among the VT 2010 trainees and ex-trainees. In the mean time they are also conducting Shramadana programmes in their villages
- Daily in the mornings all the present trainees are engaging themselves in meditations, gender development programmes and leadership developments activities. These activities will help them to become real citizens in future when they are affiliated with the community
- Sarvodaya trained youths are forming a net work in order to share their activities and creativeness with them and other partner youths. The e mail address they have opened for this purpose is sarvodayayouthbatti@gmail.com This will facilitate them to share their common problems and opportunities
- Participating in magazine publication, youth camps and other competitive activities conducted by the ODW partner organization has produced a good relationship with other organization. This is a positive improvement (FIOH ,Kinya vision, Nertra, Swoad, Sarvodaya - Ampara) all the youths jointly participating in field visits, common shramadana works and workshops, have automatically produced an internal network among the partners.

- One division of Sarvodaya organization, the Shanthi sena (Youth army) has taken action to unite our youths engaged in carrying out shramadana works, relief works and peace activities with them. Therefore the ODW trainees also with the support of Shanthisena in their villages planned to carry out their future activities.

1.9 Describe how gender barrier influences the equal participation of girls and boys in the projects?

In 2010 separate trainings were planned and implemented for each sex in order to give equal opportunity in trainings for both sexes. That is, for the Motorbike mechanic course, Electrical house wiring & plumbing course, only males were recruited, but for the Beautician Course, Food Processor course, and Household electrical appliance Repairer Course, it was planned to take 70% girls and 20% males. It should be noted that in our recently started Beautician Course, there are 21 females, Food processor course 48 females (two batches), Sewing course 24 females, Household electrical appliance repairer course there are 04 females undergoing training for the total 21 trainees and Baker course there are 12 females undergoing training for the total 15 trainees.

1.10 Describe how youth with disabilities have had opportunities to participate in the program?

In the baker in Sathukkondan, we have taken two female disables and one in the Eravur Food processor course (all the trainees are females)

We received applications from handicap youths during the 2010 vocational training recruitments. After the interview 3 handicap girls for food processing course and one for Household electrical appliances repairer course were selected. But when the courses started, they failed to attend the course it is notable that these youths are attracted towards sewing and Palmirah courses

1.11 Describe the roles of the Norwegian organization. Give concrete examples.

- Project coordination meetings were conducted on 10th Feb 2010, 20th April 2010 10th Oct 2010 and 22nd Dec 2010 at Kandy. During these meetings the ODW-PSO has helped us to implement the project by providing time to time advice and guidance.
- The ODW Sri Lanka representative Miss Aina, Programme Director Mr Kahandawa, and Senior programme officer Mr.Nagendran made a visits to our centre and conducted an evaluation of the programme. This has helped us to implement the 2010 activities successfully.
- Sarvodaya is working as a partner with ODW from the year 2008 and continues its relationship through 2010 to implement its VT programme activities. They made frequent monitoring visits to Sarvodaya. Because of this, we were able to implement our project successfully. In addition to this the guidance of ODW- PSO through email and telephone communication also helped a lot for proper implementation of the programme.
- Activities like continuous monitoring, advice, and cross checking by the ODW helps a lot to implement our projects well.
- The Do No Harm training provided by the ODW has helped us to identify the problems during implementation of our project and to rectify them.
- In order to enhance the capacity of the project staff the ODW has provided a 5 days project cycle management training to the Project coordinator and Employment officer from 4th to 6th August and 8th to 9th October 2010

1.12 Give an overview of all evaluations, assessments, or special follow-ups during the year 2010.

- Since the VT courses at the Sarvodaya are conducted after registering at the government approved organizations like TVEC and NAITA, officers from these organizations visits regularly to monitor the training activities including usage of NVQ system during the course of training.
- A NAITA officer visits for monitoring every month.
- Officers from TVEC visit to ensure the NVQ system accreditation and course quality.
- Specially the WUSC officials monitor our NVQ system activities to ensure these are carried out properly.
- We conduct meetings every two weeks to check the instructors for their teaching activities, monthly planning and progress.
- Pre and final assessment of our 2010 Motor cycle mechanic course was conducted by the TVEC assessors Mr.U.Amsa and Mr Karunaratne from November 18th and 11th -to 13th December 2010 .During these assessments, we were able to understand that there are some important measuring tools not available with us. Hence we have decided to include these tools for our 2011 trainings.

1.13 Promotion of peace

In order to develop the peace mentality among the youths, Sarvodaya has been conducting shramadana works with youths, further conducting vocational trainings to ex-militants with other youths also serve as a bridge to develop peace among them. Participation of our youths with other ODW partner organization youths with activities like youth camps, magazine publication and other cultural programmes has helped to develop peace among all the three communities.

Our additional English and Singhala class conducted helps a lot to develop peace among the three communities.

The food processor course conducted in Eravur with Tamil and Muslim community youths, helps to develop unity among communities

1.14 Inclusion of war victims

Yes we accepted war affected people in all the trainings conducted by our organization.

In all the eight VT courses conducted in 2010, fourteen ex militants and 130 war affected youths have been merged in.

The table below shows the number of war victim trainees trained in 2010

No	Name of Courses	No. of war victims
01	Motor cycle mechanic course	15
02	Computer Application Assistance	02
03	Electrical house wiring & plumbing course	35
04	Beautician course	14

05	Household electrical appliance repairer course	11
06	Food Processor course	38
07	Baker course	13
08	Sewing course	24
Total		130

Three courses have been started in the war affected areas such as A5 (Eravurpattu) villages and Vaharai area.

1.15 Explain deviations from the planned budget:

Expenditure statement – Dec 2010

Code No	Budget Details	Budget - 2010	Funds utilized by Dec 2010
A	Capital		
	Electrical House wiring & Plumbing		
A1	Tools & Equipment	160,000.00	150,858.00
A2	Furniture	50,000.00	48,978.00
	Food Processing		
A3	Equipment	100,000.00	78,907.00
	Beautician		
A4	Equipment	62,000.00	62,000.00
	Wood Carving		
A5	Tools & Equipment	100,000.00	
	Automobile Electrician		
	House hold appliances repairer		
A8	Tools & Equipments	100,000.00	102,700.00
	Bakers course		
A10	Tools and Equipments	200,000.00	199,361.00
	LRUC		
A11	Photo copy Machine	178,000.00	166,880.00
	Sub Total	950,000.00	809,684.00
	Programme Expenditure		
	Continuation works from 2009		
B1	Computer Application Asst.		
	On the Job Training		
B1.1	Travel allowance OJT	48,000.00	46,300.00
B1.2	Under NVQ Trade test	9,100.00	
	Sub Total	57,100.00	46,300.00
B2	Motor Bike Mechanic		
B2.1	Consumable (Engine oil, Sockup shower Oil, petrol, kerosone, grease)	14,900.00	14,257.50
B2.2	English Class	26,250.00	23,975.00
B2.3	Sinhala Class	13,300.00	13,300.00
B2.4	Instructor Salary	115,000.00	115,000.00
B2.5	Demonstrators Salary	100,000.00	100,000.00
B2.6	EPF/ETF (15%)	32,250.00	32,250.00
B2.7	Trainees Travel Allo. Boarding	250,000.00	250,000.00
B2.8	Trainees Travel Allo. -outside	144,550.00	144,050.00
	On the Job Training		

B2.9	Travel allowance for OJT	150,000.00	135,400.00
B2.10	Tools of Trade	250,000.00	230,690.00
B2.11	Trade test Under NVQ	62,500.00	48,050.00
	Sub Total	1,158,750.00	1,106,972.50
B3	Electrical House wiring & Plumbing (Two Batches)		
B3.1	Rent	72,000.00	62,250.00
B3.2	Consumable	200,000.00	199,588.00
B3.4	Safety Equipments-First Aid box with items	20,000.00	2,000.00
B3.5	English Class	94,500.00	53,200.00
B3.6	Sinhala Class	94,500.00	53,025.00
B3.7	Electricity -Training Centre	45,000.00	-
B3.8	Instructor Salary	356,500.00	356,500.00
B3.9	Demonstrators Salary	270,000.00	270,000.00
B3.10	EPF/ETF(15%)	93,975.00	93,975.00
B3.11	Trainees Travel Allo	713,000.00	588,100.00
B3.12	Uniforms -(1250/= x 25x2)	62,500.00	47,300.00
	On the Job Training		
B3.13	Travel allowance for OJT		
B3.14	Tools of Trade		
	Sub Total	2,021,975.00	1,725,938.00
B4	Food Processor (Two Batches)		
B4.1	Consumable and materials	200,000.00	120,021.00
B4.2	Safety Equipments(First Aid items)	10,000.00	3,568.00
B4.3	English Class	63,000.00	28,700.00
B4.4	Sinhala Class	63,000.00	41,300.00
B4.5	Instructor Salary	300,000.00	150,000.00
B4.6	Demonstrators Salary	252,000.00	147,000.00
B4.7	EPF/ETF(15%)	82,800.00	33,300.00
B4.8	Trainees Travel Allo-Boarding	720,000.00	398,850.00
B4.9	Trainees Travel Allo.-outside	360,000.00	239,250.00
B4.10	Uniforms	50,000.00	50,300.00
	On the Job Training		
B4.11	Travel allowance for OJT	50,000.00	
B4.12	Trade test	12,500.00	
B4.13	Rent for outside course	25,000.00	15,000.00
B4.14	Equipment of trade course	165,000.00	119,200.00
	Sub Total	2,353,300.00	1,346,489.00
B5	Beautician		
B5.1	Consumable	70,000.00	45,917.00
B5.2	Safety Equipments(First Aid items)	2,000.00	2,000.00
B5.3	English Class	31,500.00	21,350.00
B5.4	Sinhala Class	31,500.00	23,450.00
B5.5	Instructor Salary	138,000.00	138,000.00
B5.6	Demonstrators Salary	120,000.00	120,000.00
B5.7	EPF/ETF(15%)	38,700.00	38,700.00
B5.8	Trainees Travel Allo-outside	264,000.00	236,800.00
B5.9	Uniforms	12,500.00	12,500.00
B5.10	Trainees Record Books -TVEC	5,000.00	4,950.00
	On the Job Training		
B5.11	Travel allowance for OJT	100,000.00	78,200.00
B5.12	Trade test Under NVQ		
	Sub Total	813,200.00	721,867.00

B6	Wood Carving		
B6.1	Consumable	65,900.00	
B6.2	Safety Equipments(First Aid)	2,000.00	
B6.3	English Class	21,000.00	
B6.4	Sinhala Class		
B6.5	Instructor Salary	-	
B6.6	Demonstrators Salary	-	
B6.7	EPF/ETF(15%)	800.00	
B6.8	Trainees Travel Allo.-Boarding		
B6.9	Trainees Travel Allo.-outside		
B6.10	Uniforms	500.00	
	On the Job Training		
B6.11	Tools of Trade		
B6.12	Trade test		
	Sub Total	90,200.00	
B7	House hold appliances repairer		
B7.1	Consumable	75,000.00	75,330.00
B7.2	Safety Equipments	10,000.00	2,318.00
B7.3	English Class	31,500.00	25,900.00
B7.4	Sinhala Class	31,500.00	26,355.00
B7.5	Instructor Salary	138,000.00	138,000.00
B7.6	Demonstrators Salary	120,000.00	120,000.00
B7.7	EPF/ETF(15%)	38,700.00	38,700.00
B7.8	Travel Allo.-Boarding	324,000.00	289,800.00
B7.9	Travel allowance outside	168,000.00	134,500.00
B7.10	Uniforms	31,250.00	25,300.00
	On the Job Training		
B7.11	Travel allowance OJT	50,000.00	36,800.00
B7.12	Tools of Trade		
B7.13	Trade Test and TVEC Certificates		
	Sub Total	1,017,950.00	913,003.00
B8	Baker course		
B8.1	Consumable	75,000.00	74,698.00
B8.2	Safety Equipments	10,000.00	1,250.00
B8.3	English Class(15hour x 300/= x 6months)	22,500.00	13,200.00
B8.4	Sinhala Class(15hour x 300/= x 6months)	22,500.00	14,100.00
B8.5	Instructor Salary (23,000/= x 6months)	115,000.00	115,000.00
B8.6	EPF/ETF(15%)	17,250.00	17,250.00
B8.7	Trainees Travel allowance	75,000.00	47,100.00
B8.8	Uniforms	15,000.00	12,200.00
B8.9	Electricity		-
	On the Job Training		-
B8.10	Travel allowance OJT		-
B8.11	Trainees Boarding Allowance	375,000.00	315,550.00
	Sub Total	727,250.00	610,348.00
B9	Insurance for Trainees	183,790.00	142,467.85
B10	Electricity charges for training centre	48,000.00	48,000.00
B11	Certificates printing for all trainees	48,000.00	-
B12	Transportation	15,000.00	11,555.00
B13	Entreprise ,cross cutting trainings		-
	Food process	40,500.00	36,600.00
	House hold appliances repairer	40,500.00	27,700.00

B14	Exposal visit for 175 trainees		
B14.1	Bus charge (25,000/= x 3trip x 3days)	225,000.00	180,000.00
B14.2	Food and Refreshment (per day-350/= x 3days x 175tra)	183,750.00	183,885.00
B14.3	Accomondation (2night -175x 100/=)	30,000.00	29,440.00
B15	Planning-2011	10,000.00	7,250.00
	Sub Total	824,540.00	666,897.85
B16	Sewing Course(25 trainees *7months)		
B16.1	Consumable	50,000.00	48,181.50
B16.2	First aid items	2,000.00	-
B16.3	English Class(350/=x 15hrs x4months)	21,000.00	16,800.00
B16.4	Sinhala Class(350/=x 15hrs x4months)	21,000.00	15,050.00
B16.5	Instructor Salary(25,000/= x 4months)	100,000.00	100,000.00
B16.6	EPF/ETF(15%)	15,000.00	15,000.00
B16.7	Trainees Travel allo-outside(2000/=x25x4)	200,000.00	170,800.00
B16.8	Uniform	25,000.00	19,200.00
	Sub Total	434,000.00	385,031.50
	Total Programme Cost	9,498,265.00	8,332,530.85
C	Recurrent Cost		
C1	Project Co-ordinator	336,000.00	336,000.00
C2	Accounts Asst	216,000.00	180,000.00
C3	OJT & Employment coordinator	216,000.00	180,000.00
C4	EPF/ETF(15%)	115,200.00	104,400.00
C5	Monitoring & Support allowance for Senior Ex-Asst.	180,000.00	180,000.00
C6	Communication , Stationery & Bank charges	120,000.00	89,839.72
C7	Fuel	120,000.00	118,852.90
C8	PCC meeting & Trainings	30,000.00	29,638.60
C9	Sarvodaya H/Qrs monitoring and Reporting	30,000.00	25,000.00
	Total C	1,363,200.00	1,243,731.22
	Total Project Cost	11,811,465.00	9,576,262.07

Updated Annual action plan:-

Implementing year →	09	2010												Responsibility	
	Dec-9	Ja	Fe	Ma	Ap	Ma	Ju	Ju	Au	Se	Oc	No	De		
Project orientation meeting	√ 100%														Senior Executive Asst., Project Coor,
Planning	√ 100%														Project Coor, Field Officer
Advertising	√ 100%														Project Coor, , Field Officer
Purchasing tools and equipments	X					√ 10%	√ 10%	√ 10%	√ 45%				√ 25%		Project Co, logistician, , Field Of.
Interviewing	X	√ 50%	√ 20%	√ 20%				√ 20%	√ 20%	√ 20%					Senior Executive Asst., Project Co, AO
Recruiting instructors and demonstrators	X				√ 50%	√ 20%	√ 10%		√ 10%	√ 10%					Senior Executive Asst., Project Co, AO

Selection of all course trainees	X		√ 35%	√ 35%			√ 10%		√ 10%	√ 10%				Project Coor, AO, Instructors
Starting the course		X			√ 10%	√ 50%	√ 10%		√ 10%	√ 10%	√ 10%			Project Coor, Field Officer
Pre course		X	X								√ 25%	√ 50%	√ 25%	Project Coor, Field Officer, Resources
Conducting classes and practical		X	X	X	X √	X √	X √	X √	X √	X √	√	√	√	Instructors
Conducting monthly examinations		X	X	X	X √	X √	X √	X √	X √	X √	√	√	√	Instructors
Exposure visits						X	√						√	Project Coor, Field Officer, Trainees
Selection of OJT places						√ 20%	X					√ 20%	√ 20%	Project Co, Field Offi
Post course							X					√ 40%		Project Coor, Field Officer, Resources
Starting OJT										X		√	√	Project Coor, Field Officer
Monitoring		X √	X √	X √	X √	X √	X √	X √	X √	X √	X √	X √	X √	Senior Executive Asst.Project Co, Field Of
Issuing tool kits and certificates											X			Project Coor, Field Officer
Arranging employments											X √	X √	X √	Project Coor, Field Officer